

ARROWOOD IMPROVEMENT ASSOCIATION
BOARD MEETING MINUTES
August 13th 2014

- I. Call Meeting to Order
 - a. Richard Young called the meeting to order at 7:03pm. Audio recording of the meeting was conducted.
 - b. Board Members present:
 - i. Richard Young President
 - ii. Deb Fiala Vice President
 - iii. Dana Merveldt Treasurer
 - iv. Andre' Mouton Secretary
 - v. Lonnie Wheeler Member At-Large

- II. Minutes from Last Meeting
 - a. Mr. Mouton read the minutes for the July Board meeting. The Board unanimously approved the meeting minutes.

- III. Treasurer's Report – provided by Ms. Dana Merveldt.
 - a. Cash on Hand: \$17,721.01
 - b. Major Expenditures: \$801.57 (Tri-Lakes Disposal - duff containers, Dana Merveldt – reimbursement for envelopes & stamps). Ms. Fiala mentioned that we were overcharged for duff container rental. Ms. Merveldt would follow-up with Tri-Lakes Disposal.
 - c. Receipts: \$641.00
 - d. Interest Received: \$0.76
 - e. Tasks Completed: 1) Past due invoices e-mailed/mailed on July 15th, 2) HOA status requests completed for 330 Saddlehorn Trail & 385 Seneca Way, 3) CB Insurance renewal questionnaire completed & faxed for Sep 20th policy renewal, 4) reserved Monument Library meeting room for meetings through January 2015.
 - f. New Task: Invoicing for next fiscal year to be sent Sep 1st.
 - g. The Board unanimously approved the Treasurer's report.

- IV. NEPCO Report – July 12th Meeting
 - a. Richard Young provided information from this meeting. The guest speaker for the meeting was Lenard Rieth who is also AIA's lawyer. Most of the items discussed are not applicable to many HOAs because their dues are below the threshold for CCIOA. Mr. Young mentioned that he would forward copies of the documents presented to members when e-mails are restored. One aspect discussed was applicability of CCIOA to AIA. The Board conceded that it agreed to comply with CCIOA in accordance with the lawsuit settlement, but also mentioned that the settlement does not state how long the Board would follow CCIOA.

- V. Committee Reports
 - a. Architectural Control Committee. No new submissions were sent to the committee. The Board recognized that the lack of submissions could be due to loss of the AIA website and access to Board member e-mail accounts.
 - b. By-Laws Committee. Richard Young reported that there were as no new activity on the By-Laws. The remaining actions include writing justifications for changes, legal review, and approval. The Board required retransmission of the draft By-Laws due to e-mail problems.

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- c. Neighborhood Watch Committee. Deb Fiala mentioned that there were no new activities to report.

VI. Old Business

- a. Rules of the Association. There was no new activity on this item. The Board decided to discuss this session in Executive Session after the Annual Business Meeting on September 13th. This action remains OPEN.
- b. Evacuation drill – community response. Mr. Mouton mentioned that there's been no progress due to the lack of e-mail. This action remains OPEN.
- c. Board election progress. Mr. Mouton mentioned that the Election Committee verified the presence and accuracy of all ballots and that the ballots were mailed to AIA members. An attendee reported that an AIA member would like to receive biographies on the candidates since they were not included in the ballots this year. Mr. Mouton said that he would take it for action to gather candidate bios and e-mail them to the members. Due to a potential conflict of interest, the AIA mailbox key was transferred from Dana Merveldt to Deb Fiala. The Election Committee will count the ballots after August 30th and provide a report of the results at the Annual Business Meeting. This action remains OPEN.
- d. Annual Business Meeting. Ms. Dianne Lee provided a cost estimate for having a roasted pig (~\$900). The Board determined that this cost significantly exceeded the budgeted amount for food. The ABM Committee determined that they would do standard BBQ items and solicit members to help with cooking pulled pork. The Board also discussed logistical items for cooking and set-up. This action remains OPEN.

VII. New Business

- a. Rule to Ban Fireworks. The Board engaged in discussion on whether AIA should ban fireworks similar to Woodmoor. Many aspects to include benefits of a ban as well as enforcement were discussed. The Board determined to address this topic during the Executive Committee Rules of the Association discussion after the ABM.
- b. Next Chipping Party. The Board determined October 18th to be the next chipping party day for AIA. Ms. Merveldt will proceed in reserving a chipper. The Board determined to delay rental of waste bins for duff until 2015.
- c. Website/mailbox Update. Website service was terminated by the service provider due to nonpayment. The Board is unsure of why this occurred because payments set up to occur automatically. AIA still owns the domain name, but some other business is using the website address. The webmaster did not maintain a back-up of the website so the website will have to be built from scratch. The Board determined to research and solicit bids for website construction and maintenance.

VIII. Homeowner Member Attendee Concerns.

- a. There were no homeowner member attendee concerns presented to the Board.

IX. Suggested Topics for Next Meeting.

- a. Discussion for formally banning fireworks in Arrowwood III.

X. Closing. The Board meeting session concluded at 8:25pm.

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ATTENDANCE ROSTER

