

**ARROWOOD IMPROVEMENT ASSOCIATION**  
**BOARD MEETING MINUTES**  
**May 14<sup>th</sup> 2014**

- I. Call Meeting to Order
  - a. Richard Young called the meeting to order at 7:04pm. Audio recording of the meeting was conducted.
  - b. Board Members present:
    - i. Richard Young      President
    - ii. Deb Fiala           Vice President
    - iii. Dana Merveldt     Treasurer
    - iv. Andre' Mouton     Secretary
    - v. Lonnie Wheeler     Member At-Large
  - c. The list of other persons who attended the meeting is attached at the end of this document.
  
- II. Minutes from Last Meeting
  - a. Mr. Mouton read the minutes for the April Board meeting. The Board unanimously approved the meeting minutes.
  
- III. Treasurer's Report – presented by Ms. Merveldt
  - a. Cash on Hand: \$18988.56
  - b. Major Expenditures: \$9.80 (POSTAGE), \$500 (CB INS, CHIP\_, 565 (TAX RETURNS), 51.46 (SAMPLE BANNERS), 115.53 (ACTUAL CHIPPING BANNERS)
  - c. Interest Received: \$1.17
  - d. Tasks Completed: 1) secured 1 year accident insurance policy, 2) completed & e-filed association's tax return, 3) ordered/posted chipping banners, 4) reserved chippers, 5) received a renewal survey for insurance.
  - e. New Tasks: 1) remove chipping banners after chipping day, 2) meet with Roy Graves to discuss budget reports & invoicing.
  - f. The Board unanimously approved the Treasurer's report.
  
- IV. NEPCO Report. No board members attended the meeting, but Mr. Young said that he would obtain the minutes and provide a report during May's Board meeting.
  
- V. Committee Reports
  - a. Architectural Control Committee. Mr. Young (committee member) reported that there was one request for a deck/patio remodel at 18620 Arrowwood Drive. The request was received, processed, and approved by the committee.
  - b. Covenants & By-Laws Committee. Mr. Young (committee member) mentioned that the revision of the final items of concern has been completed. The committee is now drafting final versions (one normal/final document version & one version which includes justifications for changes).
  - c. Neighborhood Watch Committee. Ms. Fiala provided this committee's report. The committee has been visiting homeowners within their assigned sections. Ms. Fiala did not have a report of how many persons the committee has contacted, but she was able to report contact with an elderly couple who were receptive to the committee's efforts. There was a couple who requested not to be contacted by the committee because they felt confident in their relationship with their neighbors.

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VI. Old Business

- a. Removal of Slash on Empty Lot(s)/Chipping. This item was reported by Mr. Wheeler & Ms. Merveldt. They conducted a survey of lots with slash near the streets and mapped them. This list would be used for routing the chipper on May 17<sup>th</sup>. Ms. Merveldt requested a mass e-mail be sent out/website information requesting volunteers for the chipping team and provided contact information for those volunteers to sign up. The Board decided to work duff bins for June 19<sup>th</sup>-July 3<sup>rd</sup>. This action is OPEN for duff disposal.
- b. Rules of the Association. During April's meeting, the Board decided to address this issue in an executive session on May 21<sup>st</sup>. This action remains OPEN.
- c. Nominating committee. Mr. Mouton provided the report for this item. One of the members of the committee requested last year's ballot to contact those candidates to gauge their interest in running for this year's election. The Board requested a mass e-mail to members reminding them of the upcoming June 9<sup>th</sup> deadline to submit their names as candidates.
- d. Evacuation drill – community response. Mr. Mouton provided the report for this item. He mentioned that the El Paso County Sheriff's Office requested to delay discussion of the evacuation drill due to work on an upcoming SKYFALL aircraft crash exercise. Mr. Mouton said that he has not discussed the drill with Woodmoor HOA leaders but will do so before the next Board meeting.

VII. New Business

- a. Chipper rental confirmation. The chipper rental was confirmed and will be available for May 17<sup>th</sup>.
- b. Set date for Annual Business Meeting. The Board determined September 13<sup>th</sup> as the date for the meeting, and set the desired location as the Church at Woodmoor. Ms. Fiala said that she would contact the Church at Woodmoor to request use of their outdoor picnic area for the meeting.
- c. Post dates for election & status of election committee. The Board decided on Pete Olejnik and John Ingram to serve as the election committee. These persons were the only volunteers for the committee. The Board discussed the format for the election materials.

VIII. Homeowner Member Attendee Concerns.

- a. There were no homeowner member attendee concerns presented to the Board.

IX. Suggested Topics for Next Meeting.

- a. No additional items were provided by attendees.

X. Closing. The Board meeting session concluded at 8:10pm.

**ARROWOOD IMPROVEMENT ASSOCIATION  
BOARD MEETING ATTENDANCE ROSTER  
May 14th 2014**

<u>Name</u>	<u>Name</u>
Andre Mouton	
Richard Young	
DEB FIALA	
Dana Merveldt	
Lennie Wheeler	
Pete Olajdik	
Auta Otejnik	
Greg Billman	
Debra Steinhilber	
Jeanne Gardner	