

ARROWOOD IMPROVEMENT ASSOCIATION
BOARD MEETING MINUTES
April 9th 2014

- I. Call Meeting to Order
 - a. Richard Young called the meeting to order at 7:07pm. Audio recording of the meeting was conducted.
 - b. Board Members present:
 - i. Richard Young President
 - ii. Deb Fiala Vice President
 - iii. Dana Merveldt Treasurer
 - iv. Andre' Mouton Secretary
 - v. Lonnie Wheeler Member At-Large
 - c. The list of other persons who attended the meeting is attached at the end of this document.

- II. Minutes from Last Meeting
 - a. Secretary Mouton read the minutes for the March Board meeting. The Board unanimously approved the meeting minutes.

- III. Treasurer's Report – presented by Ms. Merveldt
 - a. Cash on Hand: \$20,357.68
 - b. Major Expenditures: \$850.00 (CB Insurance policy – 6 months)
 - c. Interest Received: \$1.16
 - d. Tasks Completed: 1) Checked with Staples on cost of banners for wood chipping day – 4 / \$89.99, 2) Paid annual bill for post office box, 3) Left message with accountant regarding filing of association's tax return – no return call to date.
 - e. New Tasks: 1) Prepare reminder invoices for past due accounts, 2) Check election supplies.
 - f. The Board unanimously approved the Treasurer's report.

- IV. Committee Reports
 - a. Architectural Control Committee. Mr. Young (committee member) reported that there were no new requests.
 - b. Covenants & By-Laws Committee. Mr. Young (committee member) mentioned that the members met on March 20th and finished the reviews and revisions. The committee will forward the By-Laws to the Board for review and transmit to Lenard Rioth for a legal review.
 - c. Neighborhood Watch Committee. Ms. Fiala provided this committee's report. The committee assigned sections of homes to NW committee members. The committee will start making introductory visits to the persons in their respective sections. Mr. Mouton discussed an interest from the El Paso County Office of Emergency Management in conducting an evacuation exercise for the Monument/Woodmoor area. The Board approved exploration on this issue and consideration on including NEPCO with the effort.

- V. Old Business
 - a. Removal of Slash on Empty Lot(s)/Chipping. The Board is waiting for warmer weather to conduct surveys of lots in question – estimate April 12th. The Board will consider asking the lot owners in question if they require assistance with removing the slash. The Board discussed the plan for AIA's Chipping Day (pay for rental of 2 chippers, added insurance for workers) and bins

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for duff disposal. Due to pine beetle fly time, the Board decided to hold the Chipping Day on May 17th and conduct another Chipping Day in September. This action remains OPEN.

- b. Rules of the Association. Due to the detailed nature of the task, the Board decided to address it in an executive session on May 21st. This action remains OPEN.
- c. Discuss Annual Budget. The Board mentioned that the proposed budget was posted to the website for review and passed out paper copies during the meeting. The Board requested comments on the proposed budget and received none. The Board then voted and approved the budget as written.

VI. New Business

- a. Next Board Election. The Board reviewed the By-Law requirements for the next election and decided to set the next election for August 30th. The corresponding suspense for the appointment of the Election Nominating Committee is June 1st. The Board asked for volunteers from the attendees and Mr. Pete Olejnik volunteered for the committee. The Board decided to send an e-mail to homeowners soliciting additional volunteers.

VII. Homeowner Member Attendee Concerns.

- a. There were no homeowner member attendee concerns presented to the Board.

VIII. Suggested Topics for Next Meeting.

- a. No additional items were provided by attendees.

IX. Closing. The Board meeting session concluded at 8:05pm.

