

ARROWOOD IMPROVEMENT ASSOCIATION
BOARD MEETING MINUTES
July 9th 2014

- I. Call Meeting to Order
 - a. Deb Fiala called the meeting to order at 7:14pm. Audio recording of the meeting was conducted.
 - b. Board Members present:
 - i. Deb Fiala Vice President
 - ii. Andre' Mouton Secretary
 - iii. Lonnie Wheeler Member At-Large
 - c. Given the President's and Treasurer's absences, the attending Board members reviewed the By-Laws to determine if the meeting could be held with the members present. Per Article VI, Section 4, the meeting could be convened with a majority of the Board members. The list of other persons who attended the meeting is attached at the end of this document.

- II. Minutes from Last Meeting
 - a. Mr. Mouton read the minutes for the June Board meeting. The Board unanimously approved the meeting minutes.

- III. Treasurer's Report – presented by Ms. Deb Fiala with data provided by Ms. Dana Merveldt.
 - a. Cash on Hand: \$17,880.82
 - b. Major Expenditures: \$576.00 (storage unit rental)
 - c. Receipts: None
 - d. Interest Received: \$0.73
 - e. Tasks Completed: 1) Paid rental fee for storage unit, 2) Past due invoices have been prepared, will be sent July 15th.
 - f. New Task: Print address labels for voting? Not required for the Treasurer, will be accomplished by the Secretary.
 - g. The Board unanimously approved the Treasurer's report.

- IV. Committee Reports
 - a. Architectural Control Committee. Mr. Wheeler provided this report. Since the last meeting, Mr. Young (committee member) & Mr. Wheeler assessed the concern with the lot on Pinewood Loop. They determined that although the amount of trees cut was over 30%, the cut trees were in accordance with standard mitigation guidelines and per his request to the committee for building a new garage. Some attendees expressed concern with the fire danger present with a large amount of cut wood and slash that still remained on the property. Mr. Wheeler reported that owner had contracted a service provider to remove the cut wood/slash. Mr. Wheeler mentioned that he would follow up with the owner to ensure removal. Mr. Young and Mr. Wheeler also assessed the lot on Arrowwood Drive that may have new construction without a submission to the Architectural Committee. They determined the lot owner is building a garage and will write a letter to the owner to present his plan and permits to the committee in accordance with the covenants.
 - b. By-Laws Committee. There was no discussion on activities for this committee.
 - c. Neighborhood Watch Committee. Ms. Fiala provided this committee's report. She presented two of the signs that are contained in the storage unit. There are a total of 7 signs in the storage

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unit. There was discussion on the benefits and impact of using these types of signs. The Board decided to delay decision on the use of the 7 signs until the next meeting.

V. Old Business

- a. Rules of the Association. There was no discussion on this item. This action remains OPEN.
- b. Evacuation drill – community response. Mr. Mouton provided the report for this item. He mentioned that he communicated via e-mail with the Woodmoor HOA Board Members and participated in their Firewise Promotion Day in June to talk with their Firewise Committee Members. The Woodmoor HOA Board is not comfortable with committing to an evacuation drill without knowing more details. Mr. Mouton stated that he requested a meeting between the HOAs and the El Paso County Office of Emergency Management to discuss this item further. This action remains OPEN.
- c. Board election progress - Nominating committee report. Mr. Pete Olejnik provided the report for this item. He mentioned that the only persons who've submitted their names as candidates are Jeanne Gardner, Steve Merveldt, and Craig Rhodine. The Board discussed the names of persons who volunteered to serve on the Election Committee: Marcia Roe-Wentworth, Dianne Lee, and Duane Steinke. Mr. Steinke mentioned that he will not be able to serve on the committee because he will be out of town during the ballot counting timeframe. Mr. Olejnik volunteered to replace Mr. Steinke, and the Board approved Mr. Olejnik to serve on the Election Committee. Mr. Mouton mentioned that the remaining election actions include 45-day candidate submission deadline, finalizing the ballot, and mailing the ballot package to residents. The Board discussed concerns regarding Ms. Merveldt picking up the ballots considering that her husband is a potential candidate. The Board will consider procedures for pick-up to preserve the sanctity of the election process. This action remains OPEN.
- d. Annual Business Meeting. The Board discussed options for changing the menu for the meal. The Board approved the committee's request to obtaining pricing for a roast pig. This action remains OPEN.
- e. Cost/Share Grant program from Colorado Forestry Service. An AIA member, Mr. Duane Steinke provided this report. Mr. Steinke offered thanks to Ms. Fiala for forwarding the information to the Board members. He mentioned that this process would require a lot of work and recommended that the Board form a committee to handle this effort if it approved. Mr. Steinke estimated that the process would take over a year to complete and obtain approval. The Board decided to make this an agenda item for the ABM meeting and have Mr. Steinke provide a short presentation on the subject.

VI. New Business

- a. There were no new business items presented during the meeting.

VII. Homeowner Member Attendee Concerns.

- a. There were no homeowner member attendee concerns presented to the Board.

VIII. Suggested Topics for Next Meeting.

- a. Discussion for formally banning fireworks in Arrowwood III.

IX. Closing. The Board meeting session concluded at 8:07pm.

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ATTENDANCE ROSTER

7/9/14
Deb Fiak
Lonnie Wheeler
Duane Stankle
Michelle Hanley
Dianne De
Pete Olesnik
Za Ray Symes
Andre Mouton

