

ARROWOOD IMPROVEMENT ASSOCIATION
BOARD MEETING MINUTES
July 22nd 2015

- I. Call Meeting to Order
 - a. Ms. Deb Fiala called the meeting to order at 7:05pm. Audio recording of the meeting was conducted. Ms. Fiala noted that all attendees are regular attendees and therefore are familiar with the Rules of Order so they were not read.
 - b. Board Members present:
 - i. Deb Fiala Vice President
 - ii. Andre' Mouton Secretary
 - iii. Lonnie Wheeler Member-At-Large
 - iv. Craig Rhodine Member-At-Large
 - v. Jeanne Gardner Member-At-Large
 - c. Board Members absent: Richard Young, President; Dana Merveldt, Treasurer; Steve Merveldt, Member-At-Large
 - d. AIA Member Attendees: listed in the attendance roster at the end of this set of minutes.

- II. Minutes from April Board Meeting
 - a. Mr. Mouton read the board meeting minutes from the June meeting. The meeting minutes were accepted unanimously without correction.

- III. Treasurer's Report. The report was provided by Ms. Merveldt to Ms. Fiala prior to the meeting. Ms. Fiala read the report to the Board.
 - a. Ms. Dana Merveldt provided June data for the Treasurer's report. The May report is posted on the AIA website in case members want to review it.
 - b. Cash on Hand: \$20,060.14
 - c. Major Expenditures: \$9.99 (Yahoo website); \$47.53 (Chipping banner additions); \$209.10 (Fireworks banners); \$59.14 (Lunch for chipping crew)
 - d. Receipts: \$100.00 (dues)
 - e. Interest Received: \$0.87
 - f. Tasks Completed: 1) Made dues deposits – 16 outstanding accounts, 11%, - smallest amount in many years, some members paying back dues for 1-3 years, 2) Completed 1 HOA Status Requests, 4) Completed CB insurance renewal questionnaire for 2015 policy renewals
 - g. New Tasks: 1) Help with planning of ABM if needed
 - h. An AIA member asked if the Board provided additional payments to the chipping company for the extra days of work. The answer is yes – approximately \$900 was paid total for 3 days of work. The payment is not reflected in this month's report because the check has not been cashed as of the meeting. The cost will be reflected in financial report after it is cashed. The board also provided background on the process for chipping days to new AIA members.
 - i. The Treasurer's report was accepted as read unanimously.

- IV. Committee Reports
 - a. Architectural Control Committee. Mr. Wheeler mentioned that a request for a shed was submitted by St. Matthias Church which was approved.
 - b. By-Laws Committee. There was no report provided for this committee due to Mr. Young's absence.

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- c. Neighborhood Watch Committee. Ms. Fiala mentioned that the owner of the white Lexus vehicle of concern was arrested in Douglas County. The committee met and will send out information in October.

V. Old Business

- a. Rules of the Association. There was no report provided for this committee due to Mr. Young's absence. This action remains OPEN.
- b. Cost Share program. There was no report on this issue because the committee has not met. This action remains OPEN.
- c. Lights on Arrowwood signs. Mr. Bielanski provided the report on this issue. The lights at the intersections have been replaced and are working. Cost of the lights was approximately \$200. This action is CLOSED.
- d. Election update. Mr. Mouton & members of the Election Committee (Ms. Alta Olejnik and Ms. Marcia Roe-Wentworth) provided this report. The candidate names provided by the first deadline are Deb Fiala and Dana Merveldt. The candidate submissions provided by the second deadline are Lonnie Wheeler, Greg Bielanski, Laurie Efram, and Bob Efram. The committee provided the signatures for the latter submissions were provided by the committee to Mr. Mouton during the meeting. Mr. Mouton mentioned the next actions: finalizing the ballot, mail the ballots. Ballots must be returned by the Election Day to the AIA post office box, not directly to the Secretary. There was discussion regarding who would retrieve the ballots from the AIA post office box. The board determined that an Election Committee member would accompany Ms. Merveldt when she checks the AIA mailbox. This process would allow Ms. Merveldt to check for non-election mail and provide the ballots to the Election Committee without being opened by a candidate.

VI. New Business

- a. Becoming a Firewise community. Mr. Mouton and Ms. Fiala provided this report. They discussed the fire hazard assessment of Arrowwood 3 that they conducted on July 8th with the Tri-Lakes Fire Marshal, John Vincent. The team drove on each street and looked at each lot within Arrowwood 3. Fire Marshal provided suggestions of how homeowners could preserve privacy while still being Firewise. He also noted specific concerns: ladder fuels (tall grasses and ground vegetation in close proximity of low hanging tree branches), juniper trees and fence posts in contact with houses, potential blocked access to driveways, and lack of addresses on mailboxes. Fire Marshal Vincent agreed to come to a future special meeting to discuss these details with homeowners. He will also come to individual homes and provide a Firewise assessment. Mr. Vincent also recommended that AIA push to become a Firewise Community. He provided Mr. Mouton paperwork from Mt. Herman's Firewise Community. Mr. Mouton and Ms. Fiala discussed concepts of AIA members helping other members with mitigation work.
- b. Slash piles near homes. Most of the slash piles were taken care of with the chipping day, but there is also a home on Martingale Rd which still has a large amount of slash near the home. The board decided to wait until the next chipping party to see if the homeowner will bring this slash pile to the street for chipping. If it isn't done during this effort, then the board will work with the homeowner to have it hauled to the Black Forest slash pit.
- c. Dead wood in empty lots. This item was discussed with the previous topic.
- d. Inspection of standing water – El Paso County Dept of Health. Ms. Fiala discussed this item. She mentioned that she sent an e-mail on the topic to the membership prior to the meeting. The

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concern is regarding potential West Nile virus with standing water from the May-June rain storms. There was discussion on tablets (Mosquito dunks) for killing mosquito larvae. The Dept of Health assessed the standing pools of water. The concerns are primarily with clear standing water. Mosquito larvae need to come up from air and clear standing water allows this to happen. Brackish water prevents mosquito growth. A member proposed that the board pay for tablets. The board decided that it would buy the mosquito dunks and place them in the 2 areas of concern.

VII. Homeowner Member Attendee Concerns / Suggested Topics for Next Meeting.

- a. An AIA member mentioned that there was a homeowner who had their water tested by the Dept of Health tested positive for bacteria. There was discussion on the process for homeowners testing their well water for bacteria. There was no action for the board on this issue.

VIII. Closing. The Board meeting session concluded at 8:03pm.

Winnie Lee

Alta Olijnik

Deb Fiala

Dale Ellenbecker

Bill + Elizabeth Mary [18565 Annewood Dr]

Marcia Wentworth

CRAIG RHODINE

Jeanne Gardner

Lannie Wheeler

Sharon DeVaney

Greg Rielenst.

Andre Martin

AMBERS