

**ARROWOOD IMPROVEMENT ASSOCIATION**  
**BOARD MEETING MINUTES**  
**June 10<sup>th</sup> 2015**

I. Call Meeting to Order

- a. Mr. Richard Young called the meeting to order at 7:03pm. Audio recording of the meeting was conducted. Mr. Young noted that all attendees are regular attendees and therefore are familiar with the Rules of Order so they were not read.
- b. Board Members present:
  - i. Richard Young      President
  - ii. Dana Merveldt      Treasurer
  - iii. Andre' Mouton      Secretary
  - iv. Lonnie Wheeler      Member-At-Large
  - v. Steve Merveldt      Member-At-Large
  - vi. Jeanne Gardner      Member-At-Large
- c. Board Members absent: Craig Rhodine - Member-At-Large
- d. AIA Member Attendees: listed in the attendance roster at the end of this set of minutes.

II. Minutes from April Board Meeting

- a. Mr. Mouton read the board meeting minutes from the April meeting. The May meeting was not held due to coordination issue with meeting times.
- b. The board discussed changing the by-laws to post a copy of the draft minutes to the AIA website, not reading them during the meeting, but voting approval during the meeting. This practice will be added to the by-laws during the upcoming revision.
- c. The April meeting minutes were accepted with a correction for Jeanne Gardner's absence for the meeting.

III. Treasurer's Report

- a. Ms. Dana Merveldt provided June data for the Treasurer's report. The May report is posted on the AIA website in case members want to review it.
- b. Cash on Hand: \$21,285
- c. Major Expenditures: \$9.99 (Yahoo website); \$500.00 (CB Insurance – accident policy)
- d. Receipts: \$162.00 (dues)
- e. Interest Received: \$0.92
- f. Tasks Completed: 1)Made dues deposits – 13 outstanding accounts, 12%, 2) Renewed accident insurance policy with CB insurance, 3) Completed 3 HOA Status Requests, 4) Ordered banner additions for June 20 chipping day, 5) Worked with On Point Tax Consulting to complete filing of 2014 tax returns
- g. New Tasks: 1) Complete CB insurance renewal questionnaire for 2015 policy renewals, 2) Order & put banners up at neighborhood entrances for fireworks ban, 3) Coordinate with Steve Merveldt and AM Tree Services for June 20<sup>th</sup> chipping day.
- h. There was discussion on what aspects the insurance covered. Ms. Merveldt found the provisions from the policy and provided the info to the board. The Treasurer's report was accepted as read unanimously.

IV. NEPCO Meeting Minutes

- a. Mr. Young provided this report.

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- b. Most of the meeting involved discussion on new developments. Approximately 650 homes will be built near Lewis Palmer High School and over 1,000 homes will be built on the west side of I-25 near Baptist Road. The board also discussed concerns with traffic and aquifers for water wells.

### V. Committee Reports

- a. Architectural Control Committee. The board noted the new house being built on Arrowwood Drive.
- b. By-Laws Committee. The by-laws are with Mr. Rioth, AIA's lawyer. Mr. Young is coordinating with Mr. Rioth to get a status on the legal review of the by-laws.
- c. Neighborhood Watch Committee. Ms. Fiala reached out to the Bent Tree NW Committee member to extend the NW network. A member mentioned that the El Paso County Sheriff is concerned about a white Lexus vehicle that may be connected with the recent burglaries in Monument.

### VI. Old Business

- a. Rules of the Association. The information for this area is the same as the By-Laws Committee – in review with Mr. Rioth. Since the board approved the fireworks ban, the board can put up the fireworks banners. This action remains OPEN.
- b. Evacuation drill – community response. Mr. Mouton mentioned that there has not been any action on this item but a meeting is scheduled on June 19<sup>th</sup> with the El Paso County Office of Emergency Management. The board decided to address this issue next during the August board meeting. Mr. Mouton provided a suggestion to get the Fire Marshal to tour Arrowwood 3 to provide an assessment of our wildland fire hazards. This action remains OPEN.
- c. Cost Share program. There was no report on this issue because the committee has not met. This action remains OPEN.
- d. Lights on Arrowwood signs. The lights at the intersection need new lights. The board decided to ask Mr. Bielanski to address this concern. This action remains OPEN.
- e. Whip trees in easement at intersection of Maverick/Arrowwood. The board mentioned that there is a problem in many areas to include easements. The board decided to add this aspect to the tour with the Tri-Lakes Fire Marshal. This action remains OPEN.

### VII. New Business

- a. Announcement date for arrival of bins for duff disposal – June 19<sup>th</sup>-July 3rd
- b. Revised Chipping Day Selection. After discussion, the Board determined June 20<sup>th</sup> as the next AIA Chipping Day.
- c. Firework ban banners. The board agreed to the post the fireworks banners.
- d. Nomination committee for election. Mr. Mouton mentioned that Alta Olejnik and Marcia Roe-Wentworth volunteered to serve on this committee.
- e. Catering/alternative location for ABM. Dianne Lee provided this report. She mentioned that she will cook all the food for the event. The cost will be less than the board budgeted for the event. The ABM will be on September 19<sup>th</sup> at the Masonic Lodge.

### VIII. Homeowner Member Attendee Concerns / Suggested Topics for Next Meeting.

- a. There was discussion on addressing the slash pile fire hazard on Martingale Road. Mr. Merveldt said that he would talk to a friend of the homeowner to help get the problem addressed. Mr.

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Mouton mentioned that he would talk with the Tri-Lakes Fire Marshal if Mr. Merveldt's plan did result in desired outcome.

IX. Closing. The Board meeting session concluded at 8:19pm.

**ARROWOOD IMPROVEMENT ASSOCIATION  
BOARD MEETING ATTENDANCE ROSTER  
June 10th 2015**

<u>Name</u>	<u>Name</u>
Andre Moulton	
STEVE MERVLOT	
Dana Merveldt	
Jeanne Gardner	
Deb Fiata	
Lennie Wheeler	
Dianne Lee	
Duane Steinke	
Bob Heyda	
Jackie Heyda	
Greg Zielinski	
Marion Delaney	
Pete Olanik	
Richard Young	

**Arrowwood Improvement Association  
Treasurer's Report June 2015**

FINANCIAL STATUS:

Current cash on hand: \$21,285.03

Expenditures:	\$ 9.99	Yahoo website
	<u>\$ 500.00</u>	CB Insurance – Accident Policy
	\$ 509.99	

Receipts:	\$ 162.00	Dues
	<u>.92</u>	Interest Income
	\$ 162.92	

TASKS COMPLETED:

Made dues deposits – <sup>13</sup>~~18~~ outstanding accounts, 12%  
Renewed accident insurance policy with CB Insurance  
Completed 3 HOA Status Requests  
Ordered banner additions for June 20 chipping day  
~~Ordered banners for Fireworks ban~~  
Worked with On Point Tax Consulting to complete filing of 2014 tax returns

NEW TASKS:

*Order &* Complete CB Insurance Renewal Questionnaire for 2015 policy renewals  
Put banners up at neighborhood entrances – Fireworks Ban  
Coordinate with Steve M. and AM Tree Services for 6/20 chipping day