

**ARROWWOOD IMPROVEMENT ASSOCIATION
BOARD MEETING MINUTES
May 11, 2016**

I. Call Meeting to Order

a. Mr. Rhodine called the meeting to order at 7:04 p.m. Audio recording of the meeting was conducted. It was not deemed necessary to review the Rules of Order.

b. Board Members present:

i.	Craig Rhodine	President
ii.	Deb Fiala	Vice President
iii.	Dana Merveldt	Treasurer
iv.	Steve Merveldt	Member-at-Large
v.	Lonnie Wheeler	Member-at-Large
vi.	Robert Efram	Member-at-Large
vii.	Laurie Efram	Member-at-Large

c. Board Members absent: Jeanne Gardner, Greg Bielanski.

d. AIA Member Attendees: listed in the attendance roster at the end of this set of minutes.

II. Minutes

The minutes from the previous meeting on April 13 had been emailed to the Board members for their perusal. The minutes were unanimously approved and will be available on the AIA website.

III. Treasurer's Report

Ms. Merveldt presented the Treasurer's report for May, including the completed tasks of sending a certified letter to a delinquent homeowner and renewal of the accident policy with CB Insurance to cover volunteers. The report was unanimously accepted, is attached at the end of this set of minutes, and will be posted on the website.

IV. Committee Reports

a. Architectural Control Committee. Mr. Wheeler reported that plans for two new home constructions had been approved since the last Board meeting: one on Deerfield and one on Stirrup.

b. Neighborhood Watch/Emergency Evacuation. Ms. Fiala had no updates, except to remind that anyone who is not receiving email from their Neighborhood Watch Representative (and wants to) should let her know. She will then give the contact information for the appropriate representative, since we are not allowed to share homeowner email addresses for this purpose.

c. Firewise Community.

i. Mr. Wheeler reported that the committee had met a couple of times. They are planning to get together once more to ensure accuracy, and then will be submitting the Firewise Community application. For the benefit of those attending who were not familiar, he explained that there is a grant system in which, if our application were to be approved, the State of Colorado would refund up to 50% of our mitigation activity costs, up to \$1,000/acre. As the committee was beginning to work on the request, they discovered that there would be no grant money available this year. They then

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turned their efforts to becoming a Firewise Community, in which communities develop an action plan that guides their residential risk reduction activities, raises awareness of the need to become fire-wise, to mitigate around our homes and other needed activities. Dave Root visited the neighborhood and drafted a Firewise plan, indicating things that needed to be added, including pictures and objectives that we have as a neighborhood. The committee reviewed that plan, made edits, updated material and inserted pertinent photos taken by Elizabeth May around the neighborhood. Elizabeth May added that it is the first stepping stone to getting grants and is also recommended by the Fire Department. Lonnie will send the plan to all the Board members and hopefully get it submitted in the next few weeks. Once it is finalized, the plan will be posted on the AIA website.

ii. As an aside, Mr. Wheeler advised that the website was corrupted recently, and subsequently the links to the minutes didn't work anymore. Some members of the Board had also had problems accessing their AIA email accounts. Our administrator was able to restore the website to what it was in January, and Mr. Wheeler will go back in and restore the links. This may have also corrected the email problem, but he recommended the Board members check the operation of their AIA accounts.

d. Covenants Review. The committee has not been able to meet since the last Board meeting. They have done some work via email, but will set a date to meet after the Board meeting.

V. OLD BUSINESS

a. Arrowwood Sign Update: Mr. Bielanski was unable to attend the meeting, but sent an update that American Family Insurance had sent a check on May 9 for the full claimed amount. Once the check is received, Mr. Bielanski will get in touch with the contractor who bid to completely replace the sign. There was a question about whether to keep the stone slab from the old sign; we may want to discuss with the contractor whether he can assist us in storing it for possible future use.

b. Roads and Grounds. Mr. Bielanski also sent word that he's still chasing the County about pothole repairs, but he has not gotten any satisfactory answers yet. Mr. Rhodine reminded the attendees that anyone in the neighborhood can report road issues to the County, and it might help to get some action.

c. Chipping Day/Duff Bins.

i. Regarding bids for the chipping work, Mr. Merveldt reported that, although A&M Tree Services said they want to do the chipping, they have not returned his call. High Country charges \$150/hour up to four hours; anything after that will be \$1,200 maximum. The dates of the spring chipping event will be June 3-4-5. Ms. Fiala will indicate in the next newsletter that everything has to be out on the street no later than the 3rd because the chipping crews will be starting that day. There was a question about a lot where new construction is being started; trees are being cut down and there is a very large amount of slash. Mr. Merveldt offered to approach the contractor to ascertain whether they have their own plan for removing the slash, or if they want the chipping contractor to take it. If the latter, we may need to ask them to pay something to defray the extra cost.

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ii. Ms. Fiala stated that the 30' duff containers will be placed in the usual location on the top of Stirrup Trail for pine needle collection. It is recommended that homeowners rake the pine needles at least 20' away from their homes to create a defensible space. The bins will be in place from June 24 until July 1. We will look at putting one bin out earlier next year, such as in April, for homeowners who like to get the cleanup done early.

d. ABM Update. Ms. Fiala received confirmation from The Church at Woodmoor for use of their pavilion on September 17 for the AIA Annual Business Meeting.

VI. NEW BUSINESS

a. Election. Ms. Fiala relayed that Pete Olejnik had agreed to be on the Nomination Committee. Ms. Gardner had been asked to approach another person about being on the committee, but there was no update available. Pete Olejnik may be enough to comprise the Nomination Committee but, if not, Ms. Fiala agreed to be on it. June 2 is the deadline for names to be submitted to the committee; this was published in the last newsletter. There is a procedure in the By-Laws which would allow additional submissions by July 2.

b. Unpaid Dues Lien. Ms. Merveldt reported that the one homeowner with outstanding dues had been sent a certified letter containing the terms last offered by the homeowner, and agreed to by the Board, with a 30-day time limit for compliance. After that date, if no compliance, it will be turned over to our attorney for further action. A new homeowner attendee asked the nature of the lien, and was apprised that it resulted from 26 years of unpaid dues.

VII. HOME OWNER MEMBER ATTENDEE CONCERNS

a. A new homeowner asked if there was any way to change the fact that poultry is not allowed in Arrowwood. The answer given was that, in the past, we've had problems with chickens and other animals that do not comply with the covenants. Although there is some sympathy for homeowners who want chickens, it's hard to make an exception without making it difficult to decide where to stop. The purpose of the Board is to enforce the covenants as they are, but there is a path to change them. The covenants are currently under review, and any homeowners desiring changes should consider serving on that committee as a place to start. It was pointed out that the last chickens on an Arrowwood lot were taken care of by the coyotes; having chickens would be inviting predators to your property and your (or your neighbors') domestic animals would also be in danger.

b. Ms. Fiala had received an inquiry as to whether we plan to do anything about standing water in the neighborhood as we did last year. She explained that standing water could breed mosquitoes, which could potentially lead to West Nile Virus; last year the Board opted to pay for and place mosquito dunks. It was moved and seconded that we take this action again this year, and the motion was unanimously approved.

VIII. CLOSING

There being no further business to come before the Board, the meeting was adjourned at 7:56pm.

**Arrowwood Improvement Association
Treasurer's Report May 2016**

FINANCIAL STATUS:

Current cash on hand: \$20,876.71

Expenditures:	\$	9.99	Yahoo website
		27.00	DORA registration
		10.02	Post office, certified mail
		<u>30.00</u>	NEPCO Dues

\$ 77.01 Total Expenses

Receipts:	\$	750.00	Dues
		<u>.88</u>	Interest Income

\$ 750.88 Total Income

TASKS COMPLETED:

Dues deposits
Sent certified letter to delinquent homeowner
Renewed Accident policy with CB Insurance

NEW TASKS:

Dues deposits
Order banner additions for chipping day
Follow up if necessary on delinquent account

